

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE JULY MONTHLY MEETING

HELD ON WEDNESDAY 2nd JULY 2025 AT 7PM IN THE PAVILION



086/25 ATTENDANCE AND APOLOGIES

Present - Cllr C. Fee in the Chair, Cllr A Hollett Vice Chair, Cllr D Bevan, Cllr T Richards, Cllr K Oastler, Cllr M Kehoe, Cllr L Firmin and Roz Roberts, Clerk

Cllr C Poll – Buckinghamshire Council
Kit Doubleday, Cheddington Allotments Warden

Apologies:-

Cllr D Nabbs - Holiday
Cllr Peter Brazier, Buckinghamshire Council – Meeting

087/25 PUBLIC FORUM

Kathryn Doubleday, the new Warden at Cheddington Allotments, gave an update on her plans going forward.

088/25 DECLARATIONS OF INTEREST

There were no declarations made.

089/25 APPROVAL OF MINUTES

The minutes of the Parish Council's June Monthly meeting held on the 4th June 2025 were approved and signed by the Chair.

090/25 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

Cllr Poll

Cllr Poll's monthly report had been circulated by the Clerk prior to the meeting. Cllr Poll discussed 2 items:-

1. Mentmore Road resurfacing to be undertaken on 7th July for 5 days. A full resurface.
2. Cllr Poll, the newly appointed Chairman of the East Bucks Community Board, had met with Michelle Parker, East Bucks Community Board Manager. He advised that Michelle would be in touch with the Clerk and Chair to arrange a chat about the way forward and to explain the new East Bucks Community Board model but more importantly to have a discussion about specific areas relevant to Cheddington Parish residents.

091/25 CLERK'S UPDATE REPORT - to note updates to ongoing matters:

- **Cheddington Neighbourhood plan** - Nothing to report.
- **Barratts - Land at Gooseacre - Tree** – Nothing to report.
- **Connecting Path Suggestion at Recreation Ground** – On hold.
- **Cheddington Roll of Honour plaque** – Nothing to report.
- **AGAR and Internal Audit for Year 24-25** – Submitted to PKF Littlejohn on 17th June 2025 for auditing. Acknowledgment received on 2nd July 2025.
- **New Parish Council/Village website** – Cllr Nabbs, Cllr Kehoe and Clerk met with Mark Tomkins of Aubergine on Wednesday 11th June. Cllr Nabbs preparing report, as requested, for August meeting for formal approval and then the construction of the website can begin. Clerk to check statutory documents.
- **MUGA Update** – Clerk contacted Matthew Carter of Sports and Play Consulting and Mark Davis from Bernhards Sports Surfaces (Hugo Hardy's contact) and is awaiting feedback regarding a multi-use MUGA and the surface type.
- **Café at Recreation Ground** – Clerk contacted Ian Stringer from Portable Space with the PC's queries. Clerk waiting on response.
- **Youth Café meeting** – Arranged for 17th July at 7.15pm.
- **Football Foundation Grant Year 2 claim** – Funds received.
- **Streetlights LED Upgrade Update/N Power Billing** – Wasp nest removed. All lamps fitted.

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Clerk contacted N Power regarding LED swap over and therefore change in consumption. N Power get the consumption figures from UMSO so Clerk to contact them.

Clerk advised that an invoice has not been received since February 2025 as N Power are currently completing industry regulated updates for Unmetered Supplies (UMS).

On 17th June Clerk advised that the invoices may take longer to arrive, as N Power will be completing additional validation checks to ensure they are accurate.

- **Kissing Gate/other type of gate, off Station Road** – Waiting on installation date.
 - **Speedhump at village hall** – Waiting on installation date.
 - **Mobile Phone for clerk** – Purchased.
 - **Double sided reflective Direction sign for rec ground** – Installed.
 - **Relining Recreation Ground Car Park** – Quote in the sum of £2500 plus VAT, received from CCL Surfacing, was agreed. Clerk to include in August agenda for formal approval. Clerk awaiting on a response to a few queries which could effect quote.
 - **Meter end of Church Lane** – Nothing to report re. ownership.
 - **Freight Strategy open meeting with Graham Hillary of Bucks Highways and residents** – email update received. It was agreed that although it seemed to be a positive way forward to manage local freight traffic, Cllr Hollett was still unconvinced and would wait until the cameras were in place. Clerk to update those residents who attended the May meeting on the contents of the email.
 - **Finger post signage for Recreation Ground** – On hold.
 - **Recreation Ground Post Codes** - Clerk advised Chris Yates, Cheddington Bowls Club that the Bowls Club had a different post code and that this might be the reason why visitors could not find the Cub. Advised to check if post code is correct.
 - **Allotments Update** – ‘Unattended to’ plot tenants have been contacted by the Warden and the current vacant plots have been strimmed and covered. It was hoped that no further Parish Council funding would be needed as the plots would be in a better workable condition for the next tenant/s.
- New Warden Appointed** – Kathryn Doubleday will be managing the day to day running of the allotment site on behalf of the PC. Regarding the most recent incident about dogs on the site she will be advising all holders of the rules and regulations regarding dogs and being respectful of other plot holders.
- **Annual Playground/Rec Ground Equipment Inspections** – No major issues found. Wear and tear monitoring. Handyfolk carrying out cosmetic improvements and Playground Facilities ordering new replacement/missing bolt covers etc.
 - **Earmarked Reserves Course** – Clerk undertook training with Rialtas. Will look to allocate monies to EMRs.
 - **Handyfolk** – Irving Crescent, zebra crossing signs and village street signs all cleared of vegetation and Byelaws Perspex cleaned.
 - **Pavilion** – PAT testing of small electrical items on 3rd July 2025.

092/25 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS

16.06.25 - Chris Yates, Cheddington Bowls Club – email re better signage (now done) and possible extension of Bowls Club for larger ladies changing room. Arrange an on-site meeting.

25.06.25 - Mel Woof, BMKALC – email - Neighbourhood Plan Funding withdrawn - supporting a petition by Dr James Derounian – Agreed to support.

26.06.25 - Chris Yates, Cheddington Bowls Club – email - IMPORTANT - explanation of slippage and possible extension - Clerk to arrange a meeting at the Club.

30.06.25 - Emily Barber, Cheddington Village Fete – email - Asking permission to use temporary spray at the Recreation Ground to mark out positioning of stalls and also permission for stall holders to park behind their stalls? – Agreed to grass marking but Clerk to advise that event should be marshalled with stall holders arriving and leaving at a certain time.

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30.06.25 - Jack Sangster, Cheddington Football Club – email – Request to paint the PC goal nets – Advise Mr Sangster no, due to environmental reasons.

093/25 PARISH COUNCIL REPRESENTATION AT THE VILLAGE FETE

Clerk to borrow display boards from Cheddington History Society. Cllr Hollett would provide a gazebo. Clerk would prepare posters for display showing recent/future projects.

Clerk to bring along the Sword of Excellence.

094/25 REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED

Nothing to report.

095/25 FINANCIAL MATTERS

The July 2025 payments, in accordance with the financial report, were checked and signed off prior to the meeting by Cllr Fee and were countersigned by Cllr Bevan.

096/25 PLANNING MATTERS

To Consider Applications Received via Buckinghamshire Council: -

No applications

To Receive Determinations by Buckinghamshire Council: -

25/01197/APP - 1 Church Lane Cheddington Buckinghamshire LU7 0RU - Householder application for replacement of existing single storey converted garage with two storey side and single storey rear extension (Part- Retrospective) - **Approved**

Other Planning Matters

21/04688/AOP - Church Hill Farmhouse Station Road Cheddington Buckinghamshire LU7 0SG - Outline application (all matters reserved except means of access) for residential development of up to 91 dwellings including the creation of new vehicular access, public open space, landscape planting, surface water attenuation and associated infrastructure following demolition of the existing property Church Hill Farm - **Status: Application Withdrawn/not proceeded with**

097/25 REPORT ON ANY URGENT MATTERS

Cllr Hollett asked Cllr Richards if the Tennis Club courts netting could be repaired (where it was ripped) as it looked very untidy. Cllr Richards advised she hoped that it would be in the future.

Cllr Bevan asked about planting more trees on The Green for shade.

098/25 DATE OF NEXT MEETING

The next Parish Council meeting will be the August monthly meeting on Wednesday 6th August 2025.

The meeting finished at 8.15 pm.

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FINANCIAL APPENDIX

MONTH 4

AS AT 30/06/2025

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL	PAVILION INCOME TO 30.06.25 FYI
DIRECT DEBIT PAYMENTS DEBITED						
DD056	20.06.25	Epson - Printer Subscription 18.06.25-17.07.25	£ 29.16	£ 5.83	£ 34.99	
DD057	22.06.25	Bank Charges to 31 May 2025	£ 5.80	£ -	£ 5.80	
DD058	23.06.25	BT re. wifi - Pavilon June 25	£ 45.87	£ 9.17	£ 55.04	
DD059	25.06.25	SSE Energy - 12.11.24-02.06.25 - Pavilion	£ 1,244.93	£ 271.47	£ 1,516.40	
DD060	27.06.25	02 - Clerk's Mobile 13.05.25-12.06.25	£ 15.31	£ 3.06	£ 18.37	
DD061	30.06.25	Nest - Clerk Pension June 25	£ 130.67	£ -	£ 130.67	
		TOTAL DDs Made	£ 1,471.74	£ 289.53	£ 1,761.27	
DD PAYMENTS TO BE MADE						
		TOTAL DDs To Be Made/Clear	£ -	£ -	£ -	
ONLINE PAYMENTS MADE						
OL062	06.06.25	Mrs E R Roberts re. JAF Graphics - Directional Sign	£ 212.50	£ 42.50	£ 255.00	
OL063	06.06.25	LHC LB Limited - Inv No 81934	£ 114.40	£ 22.88	£ 137.28	
OL064	06.06.25	Wellpest Wasp removal - 68 High Street	£ 168.00	£ 33.60	£ 201.60	
OL065	06.06.25	Mrs E R Roberts re. Samsung Mobile	£ 145.82	£ 29.17	£ 174.99	
OL066	25.06.25	Playground facilities Inv 2887/2877	£ 407.77	£ 81.55	£ 489.32	
OL067	25.06.25	EuroOffice Inv 0004672486	£ 49.28	£ 9.86	£ 59.14	
OL068	25.06.25	Rialtas Inv No 32990 - Earmarked Reserves Course	£ 140.00	£ 28.00	£ 168.00	
OL069	25.06.25	Simon Barrow - June 25 Grasscutting	£ 2,283.33	£ 456.67	£ 2,740.00	
OL070	25.06.25	E R Roberts - Clerks Salary June 25	£ 1,563.03	£ -	£ 1,563.03	
OL071	25.06.25	HMRC (06.06-05.07.25)	£ 446.57	£ -	£ 446.57	
OL072	26.06.25	The Ramblers Association - re Station Rd Kissing Gate	£ 500.00	£ -	£ 500.00	
OL073	30.06.25	B & C Landscaping re Blenheim Cut no 1	£ 480.00	£ 96.00	£ 576.00	
		TOTAL OL Payments Made	£ 6,510.70	£ 800.23	£ 7,310.93	
ONLINE PAYMENTS TO BE MADE						
OL074	03.07.25	E R Roberts - Clerk's Expenses June 2025	£ 86.32	£ 0.26	£ 86.58	
OL075	03.07.25	Keith Malcolm Inv No 036	£ 451.09	£ 1.37	£ 452.46	
OL076	03.07.25	Lucy Lawson Inv No 024	£ 370.50	£ -	£ 370.50	
		TOTAL OL Payments To Be Made	£ 907.91	£ 1.63	£ 909.54	
CURRENT ACCOUNT - Community						
R22	09.06.25	Cheddington Tennis Club Inv 2025 350	£ 122.50	£ 24.50	£ 147.00	£ 147.00
R23	10.06.25	Jack Sangster Inv 2025 347	£ 32.08	£ 6.42	£ 38.50	£ 38.50
R24	13.06.25	The Football Foundation Grant Year 2	£ 2,666.00	£ -	£ 2,666.00	
R25	17.06.25	Cheddington Petanque Inv 2025	£ 46.66	£ 9.34	£ 56.00	£ 56.00
R26	18.06.25	Cheddington Tennis Club Inv 2025 346	£ 199.61	£ 39.92	£ 239.53	£ 239.53
T9	25.06.25	Transfer from Savings Account	£ 5,000.00	£ -	£ 5,000.00	£ -
			£ 8,066.85	£ 80.18	£ 8,147.03	£ 481.03
SAVINGS ACCOUNT - BMM						
R27	21.06.25	Gross Interest to 20.06.25	£ 593.35	£ -	£ 593.35	
T9	25.06.25	Transfer to Current Account	-£ 5,000.00	£ -	-£ 5,000.00	
			-£ 4,406.65	£ -	-£ 4,406.65	
BALANCES 30.06.25						
		Current A/c			£ 131,161.82	
		Savings A/c			£ 3,774.51	
		TOTAL			£ 134,936.33	
		Less DDs to be paid			£ -	
		Less Online Payments to be made			£ 909.54	
		CURRENT BALANCE			£ 134,026.79	